

DARWIN R. BARKER LIBRARY ASSOCIATION
BOARD OF DIRECTORS
February 17, 2016
STEELE ROOM 4:00 P.M.

PRESENT

President P. Clark, Librarian S. Hart, N. Bowser, J. Gugino, V. Harper, L. Prechtl, N. Privatera, K. Sheldon

UNABLE TO ATTEND

D. Dengler, B. Liener

MINUTES

Approved

CORRESPONDENCE

None

TREASURER'S REPORT

Sara was asked to request that the library and museum budgets be combined. The balance sheets and investments were reviewed and approved.

LIBRARIAN'S REPORT

- See attached
- Pucci's will be contacted for window treatments in the Steele Room.
- Cataloging the contents of the library was discussed and remains a concern.
- Eli Guinnee, from the Chautauqua-Cattaraugus Library System, provided an overview of the *New York Library Trustee Handbook 2015*.
 - He is available to advise on policy review and long range plans such as identifying priorities and developing budgets to accomplish goals.
 - It is possible for a library to become a district library through a #259 where the library would then collect funds through the school district. This involves taxpayer approval. It works over time and gradually the money would no longer come from the town or village. Lawyers are needed at an approximate cost of \$10,000. The Chautauqua-Cattaraugus Library System has grants to help with the cost.
 - The Chautauqua-Cattaraugus Library System has a Human Resources person on retainer.

TOWN REPRESENTATIVE

None present

VILLAGE REPRESENTATIVE

None present

OLD BUSINESS

- President Clark requested that Sara e-mail the last two 5-Year plans to the Board.
- A sub-committee of Sara Hart, Nan Bowser, and Linda Prechtl will review the policy.
- A discussion was held regarding who determines the closing of the library for inclement weather and the payment of employees should it be closed. It was agreed that this could be a part of the policy review.
- President Clark will contact Courier Capital to attend the April 20th meeting.

NEW BUSINESS

- Virginia Harper was welcomed as a new member of the Library Board.

NEXT MEETING—March 16, 2016 at 4:00 in the Steele Room

MEETING ADJOURNED—5:10

Respectfully submitted,
Linda Prechtl