**Darwin R. Barker Library and Museum Association**

**September 15, 2021**

**Steele Room**

**4:00pm**

**Members Present:** David Dengler, Linda Prechtl, Kathy Peterson, Jon Weekly, Jeff Adams, Librarian Director Graham Tedesco-Blair, Museum Curator Maxwell Walters

**Members Absent:** Mark Twichell, Michelle Twichell, Michael Sheehan, Maureen Saunders

**Village Representative:** Scott Johnston, absent

**Town Representative:** Christopher Schaeffer, absent

**Meeting called to order:** 4:00pm

**Minutes:** Motion to accept Kathy, seconded Linda, motion carried

**Correspondence:** none

**Treasurer’s Report:**

Both the library and museum statements of financial position were reviewed. Max Walters offered an explanation for expenses that were not incurred by the museum. That expense was research and resolved by M&T Bank.

Motion to accept by Kathy and seconded by Jeff, motion carried

**Library Report:**

A successful book sale was held during the last week of August through the first week of September.

Generous donations have been received in memory of Judy Foley and are much appreciated.

On September 9th author Kristian Reiber presented a book reading with copies of the book offered for sale. Copies of the book were sold and a copy will be donated to the library as a new edition is printed.

New clerk Amanda Rogers-Vink is starting on Writers’ Club on Thursday afternoons from 4:00-5:30 p.m. All are welcome to attend.

On August 31, Graham, Michelle, and Mark met with Richard Johnson and Elizabeth Golubski to go over the audit results. State taxes are ready to go out and Federal taxes have been paid. Copies of the report are available for those interested.

**Curator Report:**

During August the museum hosted eleven guests and netted $38 in donations. The genealogy room was visited by 26 people and received $40 in donations. A window treatment contractor visited the museum on September 15th. The estimated cost for Federal window treatments and blackout roller blinds for the Manley Gallery is $3500. The Preservation Society has given a generous donation to the museum so this money can be used for the purchase along with a $2500 steel frame bin with an archivally safe enamel finish to protect a collection of paintings. This cost includes shipping.

Donald Harrington of Harrington Architecture referred the structural report request to Ed Schober of Labella associates at an estimated rate of $80-140 per hour. There was an offer from a patron of the library to cover the cost of the survey along with various other projects during a visit on September 8th. Max will let David know when the estimate comes in.

SUNY Fredonia Communications professor, Roslin Smith, recommended intern Kelsey Grimes to create a 3-minute introduction video of the museum. The project will begin on September 25th, be finished in December, and posted to the museum website.

New acquisitions include Fredonia Seed Company documents, records from Doug Shepard including a yearbook, transcriptions of tax assessments from the early 19th century, and rare books. Microfilm from the Dunkirk Observer may also be acquired for archives/reference.

**Old Business:**

A draft of the strategic plan was presented to the group and details will continue to be added as the sub-committee meets. Suggestions for the plan are to see what the Prendergast Library did for their community survey and how that was distributed, to add a suggestion box in the library.

The library policies have been gathered and will be reviewed by the sub-committee on October 7th.

**New Business:**

Max will write a letter to acknowledge John Lowther acknowledging the trade of the cast iron tub for services rendered at the museum.

**Meeting Adjourned 5:00pm:** Linda motioned, Kathy seconded, motion carried.

**Next meeting: October 20, 2021, 4pm Steele Room**

**Respectfully submitted,**

**Linda Prechtl—Vice President**