

Darwin R Barker Library & Museum Association

Board of Trustees Agenda

July 17, 2024 4pm

Agenda:

Review of Minutes:

Correspondence:

Treasurer Report: Kitty Crow

Town Representative: Chris Schaeffer

Village Representative: Michelle Twichell

Librarian Report: Graham Tedesco-Blair

Archivist Report: Catherine Oag-Miller

Curator Report: Max Walters

Old Business: *Gens gift update

*WT-MM update

* picnic update

New Business: * new employee policy

Calendar:

Adjournment:

Darwin R. Barker Library & Museum Association

Board of Trustees Minutes

June 19, 2024

Members Present: Jeff Adams, Graham Tedesco-Blair, Max Walters, Mark Twichell, Margaret Gray, Kitty Crow, Jon Weekly, Pat Stokes, Kathy Petersen, Dave Dengler, Linda Prechtl

Village Representative: Michelle Twichell

Town Representative: Chris Schaeffer

Review of Minutes: accepted

Correspondence: letter of thanks from Wendy Lasch for her retirement reception

Treasurer Report: Kitty: Morris Miller is performing well. Revenue & spending are in line. NCCF has an endow from Jim & Carol Boltz for library & museum consisting of 2 funds for \$100,000 each. We will leave these funds alone to grow. Report accepted.

Town Representative: Chris has nothing new to report

Village Representative: Michelle reports that information has been received regarding St. Joseph's & St. Anthony's : the Diocese will not split the properties (each church & it's school) for sale. If someone wants a school building, they have to buy the church too.

Librarian Report: Graham reviews written report. The Jacka bequest has been invested with Courier Capital. The roof is finally repaired correctly! Report accepted.

Archivist Report: Catherine reviews written report. She gave a talk to the Leon Historical Society about the Holland Land Co. Report accepted.

Curator Report: Max reviews written report, report is accepted.

Old Business: Gens check has been received: half will be used for needs, half will be invested. The second fund is on hold with the attorney. Reviewed wish lists.

New Business: Picnic will be held on Tues Aug 13, 4-7pm at Russell Joy Park. Dave will get permit from village, Marlene will be asked to cater.

Juneteenth is a federal holiday, & will be tentatively added to list of DRB holiday closures. A presentation on the Grapebelt will take place at the Fredonia Opera House on Sept.12

Calendar: next meeting July 17 at 4pm

Adjourn:

Minutes respectfully submitted by Kathy Petersen, sec'y.

Darwin R. Barker Library & Museum Association

Board Meeting

July 17th, 2024

Library Report

Summer Programming – We have a great set of programs for all ages of youth, with the Wanders and the Champions meeting on Monday-Wednesday. We also have visits from the Erie Zoo, The Buffalo Museum of Science, and magician Cris Johnson.

Manga & Anime Teen Tuesdays – Starting on Tuesday afternoons from 6-8pm, we'll be having weekly meeting to show anime films and teach teens how to use our brand-new comic eBook service, Comics Plus. It is essentially Libby, but for comics and manga, and looks to be a popular offering! Thanks to Carey and Rory for putting this program together!

Plant Swap – As usual, a massive success, with over 50 attendees. Our thanks to Elizabeth and Carey for their hard work, and to everyone who donated and took plants!

Type-In – a strong showing for a brand new program, with ten people trying out type writers, learning about the history of the machines, and getting to check out all different eras of device. Our thanks to Kay for putting together the program, and to the Szewczuk/Tedesco-Blair Trust for the use of their typewriters.

Farmer's Market – Remaining strong, we've been a happy presence at the Market each Saturday, showcasing the various programs, exhibits, and services available through the Library and Museum. Many thanks to everyone who volunteered their time to show the Village what a wonderful Association as have!

Art Opening – Musical Images of the Spirit: the art of John Holland (1945-2022) opens on July 9th, displaying the late Mr. Holland's striking paintings courtesy of Tom Annear. A reception will be held on July 11th, and the show will run through August 31st. Many thanks to Elizabeth and Tom for putting the show together!

Door Count: 3,945 in 2024, compared to 2,736 in 2023 and 2,729 in 2022

June 2024 Programming Stats

CHILDREN

Kindergarten Visits 6/3-6/5

Sessions 6

Kids 86

Adults 28

51 new library cards were issued to kindergarten students

ABCD visits 6/7, 6/28

Sessions 2

Kids 18

Adults 5

Masterbuilders

Sessions 1

Kids 7

Adults 4

ADULTS

Plant Swap 6/8

59 attendees

Computer programs

Individual tutoring: 8 participants

Darwin R. Barker Library & Museum Association

Board Meeting

July 17th, 2024

Archivist's Report

Grape Belt Digital Collection

- Items Catalogued = 742

- Items Online = 322

Collections

- Ellis-Rowley, Canadaway Creek Anthropology Project, Village Papers Collections are ongoing.

- Acc. #2158 – With Rory's invaluable assistance, 150+ seed packets from the Fredonia Seed Company have been cataloged and are now available for research and exhibitions.

Outreach

- I am pleased to announce the development of the D.R. Barker Historical Museum School Partnership! As part of the 11th Grade U.S. History curriculum*, Fredonia High School students will have the opportunity to strengthen research skills, develop an understanding of handling and interpreting primary sources, and will gain a deeper understanding of their local community in relation to the United States of America by working closely with the Barker Archive throughout the academic year.

*Pending approval of the curriculum board

Darwin R. Barker Library and Museum Association

Board Meeting

July 17, 2024

Curator's Report

Outreach

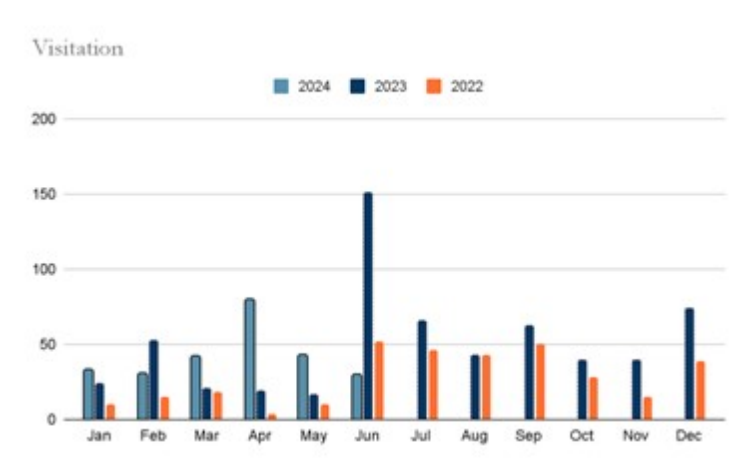
- Exhibit at the Italian Festival on 6/22 featuring the history of Italian immigration to Fredonia drew 57 visitors.
- Program about an 1875 house built by Fredonia-based architect Enoch Curtis in Sheridan drew ~30 on 6/13.

Fundraising

- Gift received from Fredonia Preservation Society 6/25/2024 and deposited the same day in the amount of \$43,009.42. Expenditures should fall within the spirit of the mission of the Preservation Society and can include things like acquisition fund, conservation, and building improvements. Barker is to acknowledge the use of Preservation Society gift through social media posts, newsletters and press releases.

Monthly Statistics

- Visitation in June (Museum only): 30
- Visitation to outreach events (Festivals, Lecture, and Farmers Market): 127



DRAFT

Employment of Relatives and Personal Relationships

The System wants to ensure that practices do not create situations such as conflict of interest or favoritism. This extends to practices that involve employee hiring, promotion and transfer. Close relatives, partners, those in a dating relationship or members of the same household are not permitted to be in positions that have a reporting responsibility to each other. Close relatives are defined as husband, wife, domestic partner, father, mother, father-in-law, mother-in law, grandfather, grandmother, son, son-in-law, daughter, daughter-in law, uncle, aunt, nephew, niece, brother, sister, brother-in-law, sister-in-law, step relatives, cousins and domestic partner relatives.

If employees begin a dating relationship or become relatives, partners, or members of the same household and if one party is in a supervisory position, that person is required to inform management of the relationship.

The System reserves the right to apply this policy to situations where there is a conflict or the potential for conflict because of the relationship between employees, even if there is no direct-reporting relationship or authority involved.