

**Darwin R. Barker Library & Museum Association**

Board of Trustees Meeting

Oct.16, 2024

**Agenda:**

**Review of Minutes:**

**Correspondence:**

**Treasurer Report:** Kitty Crow

**Village Representative:** Michelle Twichell

**Town Representative:** Chris Schaeffer

**Librarian Report:** Graham Tedesco-Blair

**Archivist Report:** Catherine Oag-Miller

**Curator Report:** Max Walters

**Old Business:** annual board election of officers

**New Business:** Training updates, project updates

**Calendar:**

**Adjourn:**

# **Darwin R. Barker Library & Museum Association**

## **Board of Trustees Minutes**

Sept. 18, 2024

**Present:** Jeff Adams, Kitty Crow, Max Walters, Graham Tedesco-Blair, Mark Twichell, Pat Stokes, Margaret Gray, Kathy Petersen, Bird Padgett

**Absent:** Linda Prechtl, Dave Dengler

**Guest:** Jan Dekoff

**Village Representative:** Michelle Twichell

**Town Representative:** absent

**Minutes:** accepted

**Correspondence:** Empty Bowls article from The Villager

**Treasurer Report:** Everything is in line with the budget, some growth in funds. Amy still requests more prompt submission of receipts (much improved) – OK to be flexible on small expenses. The budget team will begin work in October. The Courier accounts will be balanced for monthly distributions.

**Librarian Report:** Written report is reviewed & accepted. A reception will be held for Libby on Sept 27, as she is leaving us to accept a position as the Forestville school librarian.

**Archivist Report:** Written report is reviewed & accepted

**Curator Report:** Written report reviewed and accepted

**Village Representative:** Michelle reports that given the village finances, no increases. The mayor is starting the budget process.

**Old Business:** \* Handbook update: Jan helped Graham & committee – sexual harassment section is reduced to reference to online info. Kathy moved to accept handbook as amended, Jon 2nds, accepted. A handbook refresher will be scheduled, & harassment training will be due in October.

\*Gens gift: payments for CR electric upgrades & carpet will be tracked

**New Business:** \*Staffing: Libby will be leaving, May Heckathorn has been hired. Bird will become full-time

\*Board training: sessions will be held Sept 25, 3-5pm, or Oct 23, 4-6pm

\*Trustee officer elections will be held at October meeting. Jeff is resigning. Mandy Shepp is interested in joining the board.

**Calendar:** October 16, 4pm

**Adjourn:** Kathy moves, Pat 2nds

Minutes respectfully submitted by Kathy Petersen, sec'y.

# **Darwin R. Barker Library & Museum Association**

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October 16<sup>th</sup>, 2024

## **Library Report**

*Electric Update* – Big thanks to BECC electric for their excellent work installing outlets in the children's room and the foyer. We have received many compliments on the open sign's new spot.

*Board of Trustees Director and Officer's Insurance* – quote is ready for assessment. Many thanks to Danielle at Lawley Insurance for her prompt turn around!

*Book Sale* – Our annual book sale ran from September 23 through September 28<sup>th</sup>. We were able to clear out quite a bit of old stock and free up room, as well as making \$350 total from sales.

*Barker Bulletin* – second issue has been assembled, printed, and distributed. We ran out of the first issue 4/5<sup>th</sup> of the way through the quarter, and it's delightful to see how popular it's been. Big thanks to Bird for her work creating it, and to Rory for her editing.

*Buy a Bestseller program* – binder is prepared and the program has begun. So far running very smoothly, and we've had many inquiries about how it works.

*Seed Saving Workshop* – Bird coordinated with Royal Fern to run a workshop on how to collect and preserve seeds for planting next season. We were glad to work with a local business and strengthen ties to the local plant community. There were 18 attendees.

Door Count: 2,752 in 2024 vs 2,475 in 2023 and 2,492 in 2022

## September 2024 Programming Stats

### CHILDREN

Storytime Sessions: 7

Storytime Attendance

Kids 68

Adults 39

9/6 ABCD visit

Kids 9

Adults 2

9/27 @ABCD

Kids 9

Adults 2

9/5 Art reception

46 Attendees

9/7 Book Club

8 Attendees

9/14 Seed Saving Workshop @ Royal Fern

18 attendees

Computer programs

Individual tutoring: 10 participants

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## **Archivist's Report**

### *Collections*

- Canadaway Creek Anthropology Project, Book Project, and Village Papers Collections are ongoing.
  - o Thank you to Rory who helped arrange five decades worth of receipts
- Received full cataloguing permissions in the Koha system, allowing me to add archival collections to the system and continue to help catalog in the library as needed.

### *Exhibit*

- Selected items from the archive to be featured in the upcoming exhibit
- Chautauqua Sports Hall of Fame, Norm Yonkers of Karate Connection, and edaco dance have committed to loaning items for the upcoming exhibit and meetings have been scheduled.
- Contact has been made with the athletic directors of Fredonia High School and SUNY Fredonia, who are enthusiastic about the upcoming exhibit

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## *Curator's Report*

### Programs

- On 9/12, Barker Museum presented *Preserving the Lake Erie Grape Belt* at the Fredonia Opera House, featuring a history of the Lake Erie Grape Belt and an exhibition of images from the Grape Belt Archive. 86 were in attendance.
- Lafayette Bicentennial commemoration event planning continues in preparation for June 2025, including for the parade; Route is set, S.A.R. reenactors and Infinity Dance will both participate, and additional actors, musicians, lectures and carriage operators have been contacted. First program is October 10 with a lecture at the Opera House.

### Outreach

- Fredonia Farmers Markets have been tabled by Barker staff and volunteers. In September there were 201 engagements at the Barker's table.
- The Main St sign has been repaired and replaced. Total cost was covered by the Fredonia Preservation Society grant, which will be acknowledged in the November newsletter and on social media.

### Monthly Statistics

- Visitation in September (Guestbook signers only): 18
- Visitation to outreach events: Farmers Market: 201; Opera House Lecture: 86
- Volunteer hours in September: 172

# Visitation

