

Darwin R. Barker Library & Museum Association

Board of Trustees Agenda

December 18th, 2024

Agenda:

Review of Minutes:

Correspondence: front page article in Observer Saturday Nov 30th interviewing Kay Szewczuk and promoting sports exhibit

Public Comment (two minutes per guest):

Treasurer Report: Mark Twitchell

Town Representative: Chris Schaeffer

Village Representative: Michelle Twichell

Librarian Report: Graham Tedesco-Blair

Archivist Report: Catherine Oag-Miller

Curator Report: Max Walters

Old Business: New clause to board bylaws

New Board Member Update

New Business: 2025 Budget

Calendar:

Adjournment:

Darwin R. Barker Library & Museum Association

Board of Trustees Meeting Minutes

Nov. 20, 2024

Present: Graham Tedesco-Blair, Max Walters, Linda Prechtel, Mark Twichell, Jon Weekly, Kathy Petersen, Kitty Crow, Catherine Oag-Miller, Margaret Gray, Bird Padgett, David Dengler, Mandi Shepp

Village Representative: Michelle Twichell

Town Representative: absent

Review of Minutes: accepted with correction

Correspondence: none

Public Comments (two minutes per guest): none

Treasurer Report: Mark reviews layout of monthly report, utilities are under budget, all other numbers look good. DRB might consider proposing tax support through the school district. Budget draft will be ready for the December meeting.

Town Representative: absent

Village Representative: Michelle reports that no reduction in village support have been made as of now

Librarian Report: Graham reviews written report, accepted

Archivist Report: Catherine reviews written report, accepted

Curator Report: Max reviews written report, accepted. New exhibit, Sports in Fredonia, opens with reception on Friday, Nov.22

Old Business: Linda moves to accept Mandi Shepp as a new board member, Margaret 2nds, Mandi voted in unanimously.

Director & Board liability insurance will cost \$1599 yearly: Dave moves to purchase, Mark 2nds, accepted.

Childrens' Room carpet replacement quoted at \$11,598.60 by Pucci Carpet, to be paid out of Gens gift. Jon moves to accept bid, Kathy 2nds, accepted.

Possible new board members? Darrin Paschke, Tom Donovan, Jen Cameron, Eileen Ardillo, Pat Prawel-Sexton. Paschke will be invited first.

New Business: Continuing education online through Drexel University for 4 staff members, cost \$2800. Dave moves to approve, Linda 2nds, accepted.

New clause to board bylaws: a board member may be removed with a vote by 2/3 of board – parameters for language to be clarified. Graham will consult with Prendergast for wording.

Revise reconsideration policy language – (see policy draft, add time frame for response). Kathy moves, Dave 2nds, accepted

Other: none

Calendar: next meeting December 18th, 4pm

Adjournment: 5:02 pm

Minutes respectfully submitted by Kathy Petersen, sec'y.

Darwin R. Barker Library & Museum Association

Board of Trustees

December 18th, 2024

Library Report

Turkey Visit – our friend Farmer Mike brought in a live turkey for the kids to see and learn from

Art Reception – “Paper and Ink” a show of current and former SUNY Fredonia Deferment of Visual Arts and New Media opened November 2nd, and ran through the 29th. Exhibit is still currently up due to the weather

Needle Felting – Local artist Emma De La Lane taught a class on the basics of needle felting, and instructed students on how to make a small pair of felted earrings. Very well received, and a second class on how to repair sweaters and other garments will be taught December 14th.

Door Counters – Bullet Aid was approved to put in a new door counter system on all the doors in the building, to better track usage. Current SenSource door counter is over fifteen years old, and has begun to give inaccurate readings. Waiting for more details from Mike Jones at the System for installation and possible state contract discounts for running the wiring or bridging with wi-fi

Mah Jongg – our ongoing class on the basics of Mah Jongg has continued, and is very well received. Big thanks to Marcia Maron for teaching!

Annual Report to Community – annual report is being assembled, should be out by January.

Annual Fundraiser Mailing – annual funding raising letter is written and our list of names is being assembled. Should be out by end of the year once the list is finalized and updated (some names no longer have current addresses, still researching potential donors in the area).

Door count – 3,125 for 2024 vs. 3,256 in 2023 and 3,142 in 2022

November 2024 Programming Stats

CHILDREN

Storytime Sessions: 7

Storytime Attendance

Kids 88

Adults 53

11/2 Turkey Visit

Kids 15

Adults 6

11/15 ABCD

Kids 8

Adults 2

MasterBuilders

Sessions 1

Attendance

Kids 6

Adults 3

YOUNG ADULT

11/9 Art Reception

32 attendees

ADULT

11/8 Needle Felting

5 attendees

11/9 Book Club

9 attendees

11/14, 11/21 Mah Jong

28 attendees total

Computer programs

Individual tutoring: 6
participants

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Archivist's Report

Collections

- 115 items were catalogued into Past Perfect, and home locations were assigned to 193
- Canadaway Creek Anthropology Project, Book Project, Adams Ephemera, and Village Papers Collections are ongoing. This is my big end of year push to wrap up projects!

Exhibit

- The special preview on 11/22 was a success, visitors were very impressed, and many have helped promote the exhibit on social media.
- On 12/10 I met with Angela Pucciarelli Rice, Co-Director of Athletics at SUNY Fredonia, to discuss the inclusion of university athletics in the exhibit. Loaned items will be exhibited starting in late January,

Darwin R. Barker Library and Museum Association

Board Meeting

December 18, 2024

Curator's Report

Exhibits

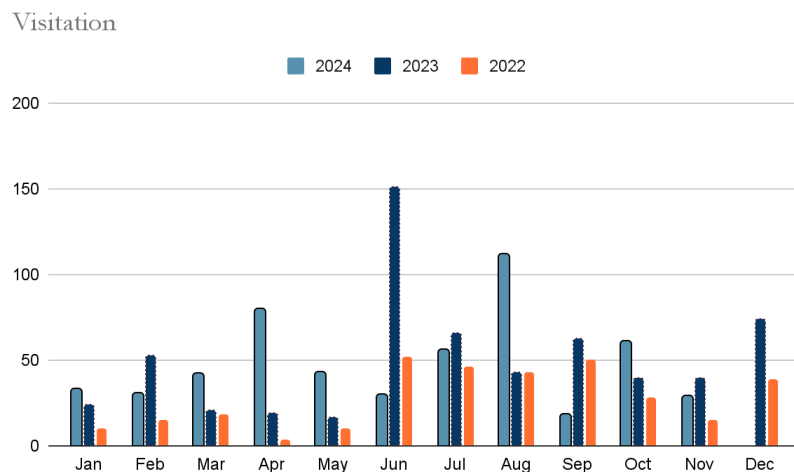
- "We are the Champions: A Dynamic Celebration of Athletics in Fredonia" opened to the public on Saturday, November 23rd, and to members only on November 22nd. This exhibit was installed and its opening planned by volunteer Katherine Szewczuk and archivist Catherine Oag-Miller. Attendance: ~40 estimated.
- Artifacts from the collection related to the history of music were sent on loan to Reed Library on November 19 for a collaborative exhibit on the second floor.

Outreach

- Museum hosted events on December 7, originally in conjunction with Miracle on Main St. Activities included Christmas Carols with organ accompaniment, holiday card making workshop, angel necklace & tree ornament workshop. Attendance: 43.
- Curator acknowledges the *Observer Today* editorial staff in publishing articles and news about the museum.

Monthly Statistics

- Visitation in November (Guestbook signers only): 29
- Cataloging update: 442 objects cataloged in PastPerfect in November.
- Volunteer hours in November: 136



Prendergast Library Board Bylaws Policy for Removal

f. Removal

Any Trustee may be removed from office with (or without cause) by a two-thirds (2/3) vote of all Trustees then in office (or present at meeting), at any regular or special meeting of the Board, if the meeting notice includes such purpose. The Trustee shall be given an opportunity to be heard and the matter considered by the Board at the time and place mentioned in the notice.